12LOGO

**Research Assistant Application**

Motivation Laboratory – Dr. David Conroy

**Part I. Contact Information**

|  |  |
| --- | --- |
| Name: (click here to fill in) | PSU ID: (click here to fill in) |
| Email: (click here to fill in) | Telephone: (click here to fill in) |
| Local Address: (click here to fill in) | |
| Permanent Address:(click here to fill in) | |

**Part II. About You**

|  |  |  |
| --- | --- | --- |
| Major(s): | Year: | GPA: |

Do you have access to transportation (i.e., car)?

What are your post-Penn State and career plans? (click here to fill in)

**Part III. Position Description**

In which type of position are you interested?

Which semester/year are you interested in working in the lab?

Fall (Year:     )  Spring (Year:     )  Summer (Year:     )

How many hours/week are you interested in working? (click here to fill in) hours

Please list the days and hours each week when you will typically be available to work in the lab (please note all available times – the flexibility of your schedule is important in our selection process).

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
| (click here to fill in) | (click here to fill in) | (click here to fill in) | (click here to fill in) | (click here to fill in) | (click here to fill in) | (click here to fill in) |

**Part IV. Relevant Experience**

You likely already possess some skills that can be valuable in the lab. To help us learn about your existing skills, please review and complete the checklist below. We do not expect prospective research assistants (RAs) to be able to check many boxes prior to joining our group. One of our goals is to help RAs to develop their skill set as a part of their experience and this list also may help you to plan out what you wish to learn.

The PSU Office for Research Protections (ORP) offers several training programs (http://www.research.psu.edu/orp/education/modules). Please mark below any online training programs you have completed.

IRB Training on the Protection of Human Participants (CITI Course)

HIPAA: The Impact on Research

Please mark whether you have or are interested in developing the following computer skills:

*Computer Hardware/Software*

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Have | Want |  |  | Have | Want |  |
|  |  | Digital photography |  |  |  | Photo/video editing |
|  |  | MediaLab/DirectRT |  |  |  | Qualtrics |
|  |  | Microsoft Access |  |  |  | SigmaPlot |
|  |  | Microsoft Excel |  |  |  | SAS/SPSS |
|  |  | Microsoft Powerpoint |  |  |  | Web Design |
|  |  | Microsoft Word |  |  |  | Other (describe below) |
|  |  | Microsoft Visio |  |  | | |

*Research Design*

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Have | Want |  |  | Have | Want |  |
|  |  | Research Design |  |  |  | IRB Proposals |
|  |  | Preparing Consent Forms |  |  |  |  |

*Data Collection*

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Have | Want |  |  | Have | Want |  |
|  |  | Participant Recruitment |  |  |  | Participant Enrollment |
|  |  | Telephone Screening |  |  |  | Interviewing |
|  |  | Q’naire Administration |  |  |  | Behavior Observation |
|  |  | Experimental Protocols |  |  |  | Activity Monitoring |

*Data Interpretation/Presentation*

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Have | Want |  |  | Have | Want |  |
|  |  | Figure Preparation |  |  |  | Poster Preparation |

Please describe any additional relevant experience that you have in the text box below.

**Part V. Goals & Interests**

Please describe the top three reasons you have for wanting to work in the lab.

1. (click here to fill in)

1. (click here to fill in)

1. (click here to fill in)

**Part VI. Preferred Mentoring Style**

Please describe how you work best. Do you thrive when you have a lot of guidance or are you more of a do-it-yourself person?

**Part VII. References**

Please list the names and contact information for two references.

|  |  |  |
| --- | --- | --- |
|  | *Reference 1* | *Reference 2* |
| Name: | (click here to fill in) | (click here to fill in) |
| Position/Title: | (click here to fill in) | (click here to fill in) |
| Telephone: | (click here to fill in) | (click here to fill in) |
| Email: | (click here to fill in) | (click here to fill in) |
| Relationship: | (click here to fill in) | (click here to fill in) |

Please submit this form, your resume, and your current Penn State transcript to Dr. Conroy (266 Rec Hall).

If you are offered a position in the lab, you will receive an email about a lab meeting to be held during the first week of the semester. At that meeting, you will receive a key request form with instructions for obtaining your key to the lab. *Please note that you will not receive a grade, your final paycheck, or any future recommendations until your keys are returned.* Attendance at lab meetings is mandatory.